



BACK-TO-SCHOOL INFORMATION

We hope you're enjoying your summer vacation!

Please read this information carefully so that you and your child can be ready for Back-To-School.

IMPORTANT TUITION REMINDER: The first monthly Tuition payment is due on August 1st. Payment must be received at the Main Campus office by NO LATER than AUGUST 7th or the \$35.00 late payment penalty will apply. Please drop off or mail tuition checks at Main Campus. You may also pay with Credit Card by calling Ms. Georgie at 305-552-0202.

BACK-TO-SCHOOL DATES ~ FIRST DAY OF CLASS:

Pre-School (Jr. Pre-K, VPK and Kindergarten).....	Monday, August 24, 2015
Elementary and Middle School (1 st to 8 th Grades).....	Tuesday, August 25, 2015

Monday, July 27 thru Friday, July 31st.....

SALE OF SCHOOL BOOKS, SUPPLIES and installation of E-BOOKS on student iPADS. IT Staff will be available to install e-books on student's iPads during the week of July 27th ONLY.

All school supplies, workbooks and any required textbooks will be sold at Highpoint's Supply Store. All Gr. 1-8 eBooks (for iPads) must also be purchased at Highpoint and then student will be provided with username and password required for iPad access. In order to assist you and your child with eBook access, we will have staff available so BRING YOUR CHILD'S IPAD during the dates indicated below **only**. Staff will not be available from August 3rd to 17th. A \$25.00 fee will be charged for e-book installations done after August 17th.

HOURS: 9:00 a.m. to 4:00 p.m. Monday thru Thursday (9:00 a.m. to 5:00 p.m. on Friday only)

- Monday, July 27: Jr. Pre-K, VPK and Kindergarten
- Tuesday, July 28: 1st and 2nd Grades
- Wednesday, July 29: 3rd & 4th Grade
- Thursday, July 30: 5th & 6th Grades
- Friday, July 31: 7th & 8th Grades

Thursday, August 20th..... "PRINCIPAL'S ORIENTATION" for NEW FAMILIES ONLY

(MANDATORY for Parents of new students ONLY. Students are NOT allowed to attend.)

6:00 to 6:30 p.m. for PRE-SCHOOL PARENTS (Toddlers, Jr. Pre-K, VPK and Kindergarten)

Only for NEW HIGHPOINT PARENTS

6:45 to 7:15 p.m. for ELEMENTARY & MIDDLE SCHOOL PARENTS (Grades 1 to 8)

Only for NEW HIGHPOINT PARENTS

Friday, August 21st from 8:00 a.m. to 3:00 p.m.....GENERAL "TEACHER ORIENTATION", BOOK/SUPPLY DROP-OFF, CLASSROOM TOUR & CUBBY SELECTION (Jr. Pre-K thru 8th Gr.)

Teacher Orientation is **mandatory** for ALL current AND new Highpoint Parents. Personal student issues will not be addressed at this time. Students are welcome but must remain with Parents at all times.

Notes: Student cubbies will be selected/assigned on a first come, first serve basis.

REQUIRED SIGNED DOCUMENTS:

All Students are required to have in their files a copy of their Birth Certificate and all completed Immunization and Medical Records. Grades 1 to 8 students coming from other schools must also have their Transcripts and standardized test scores on file. Please go to www.highpointfamilies.com to download, print and sign all REQUIRED FORMS FROM PARENTS and bring them with you during Teacher Orientation on August 21st. STUDENTS WILL NOT BE ALLOWED ON THE FIRST DAY OF SCHOOL WITHOUT IMMUNIZATION RECORDS AND ALL SIGNED REQUIRED FORMS.

LUNCH for Kinder thru 8th Grade:

- Students have the following three choices for lunch:
1. Purchase monthly lunch for **\$85.00 per month**; (*Monthly Menu is posted on our website*)
 2. Purchase lunch daily in the morning; (\$5.00 per day)
 3. Bring lunch from home in a lunch box IN THE MORNING ONLY. **Lunch deliveries of any kind are prohibited.** Lunch from home must be healthy and balanced. Use of microwave oven is limited **Hot lunch brought from home must be fully cooked and can be warmed in microwave oven for maximum time of ONE minute.**

PRE-SCHOOL CHILDREN CLOCK-OUT SECURITY SYSTEM:

All persons authorized to pick up children enrolled in our Pre-School must have their picture taken and be assigned a PIN NUMBER. Parents/authorized persons that DO NOT have their own PIN number already must pass by the Main Campus front office **during the week of August 10th from 9:00 a.m. to 4:00 p.m.** to get their picture taken and receive their PIN number.

BOOKBAGS:

- **Pre-School children:** ONLY the small Highpoint bookbags sold at our Supply Store will be allowed. WE WILL NOT ACCEPT OTHER BOOKBAGS SINCE THEY WILL NOT FIT INSIDE OUR STUDENT CUBBIES.
- **Elementary/Middle School:** Although we realize that bookbags on wheels are very comfortable for children, please note that due to limited space inside classrooms, these bookbags may have to remain outside the classrooms and be exposed to weather.
- **NOTE:** ALL books and school supplies must be here prior to the first day of school. These will remain here and be taken home ONLY as needed. (*We suggest you purchase a set of daily supply items and keep these at home for your child.*) STUDENTS ARE RESPONSIBLE FOR THEIR BOOKS, IPAD/iPAD ACCESSORIES and all SUPPLIES.

SCHOOL UNIFORMS:

Parents need to place orders in advance by going on-line or to the store right away! Please don't delay!

SUNSHINE SCHOOL UNIFORMS – 9765 S.W. 72 St. (Sunset Dr.) 305-595-5200. www.sunshineuniforms.com

Highpoint uniforms are MANDATORY. Detentions will be assigned to students wearing incomplete or improper uniform.

- **ELEMENTARY GIRLS:** We have changed the uniform this year to maroon "skorts" instead of the maroon jumpers. Length cannot be shorter than 2" above the knee. Shorter lengths will not be allowed.
- **MIDDLE SCHOOL GIRLS:** Length of Bermuda shorts cannot be shorter than 2" above the knee. Shorter lengths will not be allowed.
- **WINTER UNIFORM:** ONLY required Highpoint jacket/sweatshirt winter attire will be permitted. All other winter gear will be removed.
- **SOCKS/BELTS:**
 - Girls: *White HPA sock with embroidered "paw" will be the ONLY sock allowed; (available at Sunshine.)*
 - Boys: *Black belt and black or maroon socks are required daily.*
- **PHYS. ED. (for K-8th Gr.):** Gold Phys. Ed. t-shirt and maroon shorts will be sold at our Supply Store. These must be worn underneath the regular uniform on PE days only. White rubber-soled tennis shoes are required. They must be brought in a bag only on PE days.

SCHOOL SHOES:

Required uniform shoes are available at **SESAME STEP - 14083 S.W. 88th Street (305) 382-2199.** No other shoes are permitted.

NAP TIME REQUIREMENTS (*Toddlers, Jr. Pre-K and VPK children only*)

For nap time, all **Jr. Pre-K and VPK** children must have their own specific sheet customized for our cots and a small pillow; (available only at our Supply Store). These must be brought to school each Monday. They must be taken home on Fridays, washed and returned again clean the following Monday. Highpoint "Nap Sacks" are also required and sold at our Supply Store. **NOTE:** Nap blankets must be no larger than 2' X 4'; (please do NOT send twin size blankets.)

PERSONAL GROOMING/HYGIENE:

Boys:

- Hair must be combed neatly and trimmed **above** the collar and above the ear at all times.
- Hair cannot be shaved with less than a 2 length.
- Mo-hawk or punk styles, faded haircuts and hair tails are prohibited.

Girls:

- Hair must be kept neat, clean and properly combed at all times.
- Hair accessories may only be maroon, gold or beige.
- Nail polish and/or acrylic nails are prohibited and will be removed.
- Length of skirts/bermudas cannot be shorter than 2" above the knee.

PROHIBITED ITEMS:

Chewing gum, pencil sharpeners, toys of any kind, nail polish, acrylic nails, make-up, jewelry (*only one ring, one bracelet and one pendant allowed; earrings CANNOT hang*), items with wheels, play/water guns or knives, electronic toys, play cards, etc. **Cell phones are strictly prohibited.** WE RESERVE THE RIGHT TO IMMEDIATELY CONFISCATE THESE ITEMS AND THEY MAY NOT BE RETURNED UNTIL THE END OF THE SCHOOL YEAR. WE WILL NOT BE RESPONSIBLE FOR ANY LOST OR STOLEN ITEMS.

Highpoint is a high-tech "paperless school." Although we will communicate often via email, our main communication tool is our website portal for our Highpoint Families: www.highpointfamilies.com. All Parents are expected to log on daily. CLASS WEBSITE PORTALS (by Teachers), SCHOOL ANNOUNCEMENTS, INFORMATION MANUAL FOR STUDENTS AND PARENTS, RULES & REGULATIONS, SCHOOL SUPPLY LISTS, SCHOOL POLICIES & PROCEDURES, REQUIRED FORMS, EVENT PHOTOS/VIDEOS and ALL OTHER PERTINENT SCHOOL INFORMATION will be posted regularly at our Highpoint Families website portal.