

PRE-SCHOOL BEHAVIOR POLICIES

Students are expected to behave in a manner appropriate for their age group and environment. Teachers will work cooperatively with Parents to assure a smooth transition to the education process and to make sure that students learn and grow emotionally as well as academically.

ACTIONS TAKEN BY TEACHERS WHEN A CHILD IS NOT BEHAVING APPROPRIATELY OR IS BEING DISRUPTIVE:

- Immediately after the child misbehaves or fails to abide by a particular rule or policy, the Teacher will speak to the child and ask him/her if he/she is aware of what they did wrong. Depending on child's age and circumstance, Teacher may assign an immediate consequence or provide him/her with an opportunity for improvement.
- In cases of continuous misbehavior or acts of aggression, bullying, harassment or destruction to property, Teacher will log details of the incident, contact the Parents, inform a Highpoint Administrator, and document the incident accordingly. A decision will then be made with regard to consequences.
- Child may also be taken to the Principal's Office and if necessary, Parents may be called for a staffing with the Principal, Program Director and Teacher.

CONSEQUENCES:

- The child may be placed on "quiet time" in the "thinking chair" inside the classroom for a maximum time of minutes that matches the child's age.
- The child may lose the privilege of outdoor or indoor play time.
- The child may be suspended, expelled or asked to withdraw from the school if they're continuously disruptive or destructive, if they repeatedly pose a threat or bully other children or a Faculty Member, if they pose a threat to themselves and/or if they attempt to leave school grounds without permission.
- All decisions made with regards to consequences will be at the full discretion of the Administration.

TEACHERS UNDERSTAND THAT:

- They are encouraged to use as much "positive reinforcement" as possible.
- All forms of physical, verbal or emotional type of abuse is strictly prohibited.
- Children cannot be disciplined by taking away their food or snacks.
- Children cannot be used as negative examples in front of other children.
- Children must be reprimanded in a respectful manner.
- Negative or derogatory words cannot be used at any time when speaking to a child.
- They must maintain low and controlled voices and will speak tenderly and lovingly to Children.
- They must communicate with Parents as often as possible and must complete a "Daily Behavior Log" for Parents when and if they feel it's necessary.

NOTES:

Age-appropriate incidents of misbehavior will be dealt with appropriately by Teacher and not necessarily be reported to Parents. Incidents of serious, unacceptable misbehavior will be reported to Parents and will be documented in writing, detailing date, time and details regarding the incident.

WE ENCOURAGE OUR HIGHPOINT PARENTS TO USE SIMILAR PROCEDURES TO ENCOURAGE POSITIVE BEHAVIOR AT HOME AS WELL AS IN SCHOOL. OUR MUTUAL GOAL IS FOR ALL OUR STUDENTS TO GROW UP TO BE RESPECTFUL, LAW ABIDING CITIZENS!